



DEAN'S ORDER NO. 13/2021

on the awarding of scholarships at the Faculty of Civil Engineering of the University of Žilina in Žilina in the academic year 2021/2022

Article 1 Introductory provisions

1. This order sets out the rules for awarding motivational scholarships and scholarships from the faculty's own resources for full-time and part-time bachelor and engineering students in the academic year 2021/2022 at the Faculty of Civil Engineering of the University of Žilina in Žilina (hereinafter referred to as 'FCE UNIZA').
2. Granting of scholarships to students of bachelor's, engineering and doctoral study programs that take place at FCE UNIZA is governed by UNIZA Directive no. 108 Scholarship regulations in the current version.
3. Students may be awarded scholarships from the state budget and from the faculty's own resources:
 - a) social scholarship according to § 96 of Act no. 131/2002 Coll. in universities in the current version (hereinafter referred to as 'the law'),
 - b) incentive scholarship according to § 96a of the Act,
 - c) scholarship from the faculty's own resources according to § 97 of the Act,
 - d) doctoral scholarship according to § 54, par. 18 of the Act.
 - e) pregnancy scholarship from the state budget pursuant to Section 96b of the Act on Higher Education.
4. Scholarship according to point 3 letter b) c) and d) of this article can be awarded either as a one-time payment or as a monthly financial amount, paid during a specified period of time within one academic year. Scholarship according to point 3 letter a) of this article is paid as a monthly financial amount, paid during a set period of time within one academic year.
5. FCE UNIZA will issue a decision on awarding the incentive scholarship, or scholarship from the faculty's own resources, in which he will state the amount and justification of the award.
6. A student who is awarded a scholarship is obliged to have a bank account and to update his data in the form of IBAN in the UNIZA academic information system when registering for studies, but also in the event of a change.
7. In the event that a student who has been awarded an incentive scholarship or a scholarship from his own resources refuses this scholarship or does not meet the conditions set forth in par. 6 of this article within the specified deadline, the scholarship will not be awarded to him, it will be awarded to the next student in the order who meets the conditions.

Article 2 Awarding a social scholarship

1. The awarding of the social scholarship is carried out in accordance with Article no. 3 UNIZA Directive no. 108 Scholarship regulations in the current version.
2. A social scholarship from the state budget is provided to students of the 1st and 2nd degree of study in a daily form.
3. The conditions for awarding a social scholarship from the state budget are established by § 96 par. 1 to 8 of the Act on Higher Education and Decree no. 102/2006 Coll. on awarding social

- scholarships to university students, as amended.
4. The rector of UNIZA decides on the right to award a social scholarship.
 5. A student of FCE UNIZA who meets the relevant criteria has a legal right to a social scholarship.

Article 3

Pregnancy scholarship from the state budget

1. Awarding the pregnancy scholarship is carried out in accordance with Article no. 4 UNIZA Directive no. 108 Scholarship regulations in the current version.
2. A pregnant student, who has a permanent residence in the Slovak Republic and is not entitled to maternity pay, is awarded a pregnancy scholarship in the period from the beginning of the 27th week before the expected day of delivery, designated by a doctor, mainly for the purpose of covering increased expenses associated with the student's health condition, with special material needs and preparation for the birth of a child. The student has a legal right to the pregnancy scholarship.
3. For the purposes of the pregnancy scholarship, a person whose studies were interrupted due to pregnancy is also considered a student.
4. The amount of the pregnancy scholarship is 200 euros per month. (The government can establish a different amount of the pregnancy stipend by regulation; the amount of the pregnancy stipend mentioned in the first sentence becomes invalid when its amount is determined by regulation).
5. The pregnancy stipend is awarded based on the student's written application, the attachment of which is a medical certificate stating that it began on the 27th week before the expected day of delivery by a doctor and a confirmation from the Social Insurance Office that she is not entitled to maternity pay. The student will deliver the application with confirmations to the rectorate of UNIZA, department for education, department of social scholarships.
6. The rector decides on the awarding of the pregnancy scholarship.

Article 4

Awarding of incentive scholarship

1. The awarding of the incentive scholarship is carried out in accordance with Article no. 5 UNIZA Directive no. 108 Scholarship regulations in the current version.
2. Incentive scholarships are awarded to students of the 1st and 2nd level of study in full-time and part-time form at FCE UNIZA in accordance with § 96a of the Act from state budget subsidies. The procedure for submitting proposals for awarding motivational scholarships to students of FCE UNIZA is also regulated by the valid methodological guidelines of UNIZA.
3. An incentive scholarship is awarded:
 - a. for selected branches § 96a, par. 1 letter a) of the Act on Higher Education - (professional scholarship),
 - b. for excellent performance of study obligations § 96a, par. 1 letter b) of the Act on Higher Education - (merit scholarship),
 - c. for extraordinary results § 96a, par. 1 letter b) of the Act on Higher Education - (extraordinary scholarship)
 - i. in study,
 - ii. in research/development,
 - iii. in artistic activity,
 - iv. in sports activities.
4. The distribution of funds allocated to the faculty in the budget for motivational scholarships is approved by the Academic Senate of the faculty as part of the approval of the UNIZA/faculty budget.
5. The departmental scholarship is purposefully granted to no more than 50% of the students of the FCE UNIZA study programs in the fields of study determined in the Methodology according to § 89, par. 8 of the Act based on analyzes and forecasts of the development of

- the labour market, taking into account the study results from the previous study.
6. The list of students for the awarding of departmental scholarships will be created for designated fields of study according to the Methodology for the breakdown of subsidies from the state budget for the relevant academic year from the Ministry of Education and Culture. Students of bachelor study programs in the first year of study may be awarded an incentive scholarship according to Art. 4 par. 3, letter a) (professional), if the student finished his studies at a high school in the previous school year. In order to determine the ranking, his results from the last school year of study in high school, which do not include the results from the matriculation exam, are considered. Students of engineering study programs in the first year of study may be awarded an incentive scholarship according to Art. 4 par. 3, letter a), if the student finished studying the bachelor's study program in the previous academic year. To determine the order, his results for studying the bachelor's study program are assessed. A trade scholarship can be awarded to a student only once in each year of study within the standard length of study.
 7. The union scholarship is awarded once, usually in the month of November.
 8. Merit scholarships are awarded by the dean to students of FCE UNIZA, who are studying full-time and part-time in the 1st and 2nd degree, based on the results of their studies in the previous academic year (if the student did not have his studies interrupted this year).
 9. Merit scholarships are awarded to students in the 1st degree of study in the second and higher years of study. Merit scholarships are awarded to students at the 2nd level of study in the first and higher years of study. In the first year of the 2nd degree, the results from the previous academic year are evaluated, if at that time the student studied the study program in the 1st degree in full-time or part-time form.
 10. Study results for compulsory, compulsory optional and optional subjects, which the student enrolled for the first time in the previous academic year, are evaluated in the order of:
 - a. obtaining the prescribed number of credits for the academic year in daily or in the external form of study from all enrolled subjects,
 - b. weighted academic grade point average from all enrolled subjects,
 - c. weighted academic grade point average of compulsory subjects,
 - d. number of test repetitions.
 11. On the basis of the criteria specified in par. 10 letters a), b) a list of students will be drawn up. In case of equality of weighted averages at the end of the ranking list and also equality in the area between different scholarship rates, the criteria according to par. 10 letters c), d), or other criteria determined by the dean.
 12. List of students according to par. 10 and 11 will be created either for all students of the faculty, or waiting lists will be created separately for individual study programs, or for individual degrees of university studies, respectively. individual years of study in a full-time or part-time form of study. The division of waiting lists and the awarding of scholarships to students of the external form of study will be decided by the dean of FCE UNIZA at the beginning of the academic year.
 13. Merit scholarships are awarded to students with the best positions in the rankings, created according to par. 10 and paragraph 11.
 14. The merit scholarship is awarded once, usually in the month of November.
 15. The extraordinary scholarship is awarded for excellent results or for successful representation of FCE UNIZA, UNIZA or the Slovak Republic in study, research, scientific, artistic, sports activities, for long-term excellent performance of study duties, or for other, noteworthy facts. Proposals for the award of an extraordinary scholarship are submitted by employees of individual UNIZA units and UNIZA students, as well as other persons who have knowledge of the results of students who should be awarded an extraordinary scholarship.
 16. Extraordinary scholarships are awarded by the dean to FCE UNIZA students based on proposals submitted by October 15 of the relevant calendar year. An extraordinary scholarship is usually awarded in the academic year in which the fact for which it is awarded occurred.
 17. Merit and extraordinary scholarships are awarded to no more than 10% of 1st and 2nd degree students in full-time and part-time study. The amount of merit-based and extraordinary scholarships in full-time and external forms of study is determined in accordance with § 96a

par. 3 of the Act on Higher Education by dean of FCE UNIZA with regard to the amount allocated for this purpose in the budget.

18. The student has no legal right to the incentive scholarship.

Article 5

Awarding a scholarship from the faculty's own resources

1. Granting of scholarships from the faculty's own resources is carried out in accordance with article no. 6 UNIZA Directive no. 108 Scholarship regulations in the current version.
2. Scholarships from the faculty's own resources are awarded by the dean of FCE UNIZA on dates as needed (usually a maximum of 2 times per semester). The scholarship can also be awarded to graduates within 90 days of the proper completion of their studies.
3. Scholarships from own resources are awarded for excellent results or for successful representation of FCE UNIZA, UNIZA or the Slovak Republic in scientific, artistic, sports activities, for long-term excellent fulfillment of study obligations, for a particularly high-quality final thesis or for other noteworthy facts. The scholarship from its own resources also includes the FCE UNIZA Dean's and Rector's Awards, which are awarded at the end of the studies for excellent results of graduates, especially in the field of study. Proposals for awarding scholarships from their own resources are submitted by employees of individual UNIZA departments and UNIZA students, or by other persons who have knowledge of the results of students who should be awarded a scholarship.
4. The amount and number of scholarships from the faculty's own resources is determined by the dean of FCE UNIZA.
5. The student is not legally entitled to a scholarship from the faculty's own resources.
6. A scholarship from the faculty's own resources can be provided to FCE UNIZA students for:
 - a) excellent academic results (FCE UNIZA dean's award):
 - in bachelor's studies: **EUR 170.00**
the scholarship will be awarded and paid to a student who passed the state exam with the classification "excellent" and during his studies achieved a total weighted grade point average of a maximum of 1.3 (1.4 if he completed at least one semester of study abroad) (including evaluation of all subjects of state exams),
 - in master's studies: **EUR 340.00**
the scholarship will be awarded and paid to a student who passed the state exam with the classification "excellent" and during his studies achieved a total weighted grade point average of no more than 1.2 (1.4 if he completed at least one semester of study abroad) (including evaluation of all subjects of state exams);
 - b) successful preparation and defense of the thesis in the Student Scientific and Professional Activity competition (hereinafter referred to as 'ŠVOČ', faculty round):
 - 1. place: **EUR 120.00** for the work ŠVOČ,
 - 2. place: **EUR 80.00** for the work ŠVOČ,
 - 3. place: **EUR 40.00** for the work ŠVOČ;
 - c) successful sports representation of FCE UNIZA:
the scholarship will be awarded and paid only to a student who has been recommended by the Institute of Physical Education of UNIZA, depending on his achieved sports results; the amount of the scholarship is determined by the dean of FCE UNIZA based on the faculty's financial capabilities;
 - d) successful completion of a foreign study stay:
 - study stay completed at a foreign educational institution (except the Czech Republic or the Republic of Poland): **EUR 200.00**
 - a study stay completed at a foreign educational institution in the Czech Republic or the Republic of Poland: **EUR 100.00**

the scholarship will be awarded and paid only to a student who travelled on an ERASMUS+ type study stay, completed it within the prescribed time and study scope, i.e. successfully completed all study obligations enrolled at a foreign educational institution;

e) scientific research and professional cooperation in the departments:

– in bachelor's or master's studies: **EUR 175.00**

the scholarship will be awarded and paid only to a student who cooperates with the department on scientific research and professional activities, on the proposal of the head of the relevant department; the scholarship for scientific research and professional cooperation in the departments is awarded once, usually in the months of February and June.

Article 6

Scholarship for doctoral study program students in full-time form

1. UNIZA provides to students of full-time doctoral study programs scholarships according to § 54 of the Act on Higher Education.
2. The scholarship to the student of doctoral study programs in full-time form is awarded by the dean of FCE UNIZA.
3. During the interruption of studies, the scholarship is not provided to the student of the doctoral study program

Article 7

Final provision

1. The order of the dean of FCE UNIZA enters into force on the day of signature and takes effect on September 1, 2021.
2. The order of the dean of FCE UNIZA no. 12 / 2020 of July 10, 2020 is cancelled.

In Žilina on July 20, 2021

prof. Ing. Marián Drusa, PhD., v.r

dean of FCE UNIZA